



VISITOR PARKING CONCORDE COMPLEX

Visitors to the Concorde Complex have 5 different locations accessible to them for visitor parking (Monday thru Sunday). For your convenience we have included a map showing the locations/rates highlighting the various parking options.

Lot A (Crown's MAIN visitor parking lot across the street in front of building 3)

Daily Flat Rate:	\$12.50 per vehicle – 6 a.m. to 6 p.m.
Evening/Weekends/Holidays Flat Rate:	\$10.50 per vehicle – 6 p.m. to 6 a.m.
Hourly Rate	\$5.00 per hour or \$2.50 per ½ hour
Number of parking spots:	126 spots

Night and Weekend Visitor Parking Rate *Reduced* for SAO Visitors in Visitor Parking Lot (across the street)

The new rate and process began: **Saturday, September 19, 2009.**

Current Rates

\$12.50 flat rate/regular business hours (6 a.m. to 6 p.m.)
\$10.50 evenings/weekends/holidays (6 p.m. to 6 a.m.)

SAO Discounted Rate

Day rates remain the same.

\$5 flat rate - evenings/weekends/holidays (6 p.m. to 6 a.m.)

*Facility Services **must** receive prior written approval by the E.D. in order to receive the discount

*Facility Services will invoice your organization at the end of every month for the visitor parking

The Process: To obtain the SAO Discounted Rate

- During non-business hours, SAO visitors are to check-in with security at 1/3 Concorde Gate once they have parked their vehicle in Main Visitor Parking Lot
- Guests will be required to complete the SAO sign in sheets. They **must** record their vehicle information, the organization they are visiting and sign the Visitor Parking form.
- Crown will invoice SAO monthly based on the guests who have actually signed the Visitor Parking form. Note – any guests who do not registered or sign in with security will be subject to ticketing and/or towing at their own expense. If your guest(s) do not wish to register with security and wish to park in the Visitor lot, they **MUST** purchase a ticket from the meter at the meter rates. No refunds/discounts will be given back to the organization by SAO.
- Crown/Security/SAO will not accept any cash for Visitor Parking - It is the responsibility of the Organization to retrieve the cash from your visitor(s).
- It is the responsibility of the organization to inform SAO if you wish to exclude your guest from receiving the special discounted rate for visitor parking.

Crown has asked that these special arrangements not be made known or shared with other tenants in the complex. These arrangements have been made specifically for SAO only.

Lot B (Crown's 2nd visitor parking lot – behind building 12)

Daily Flat Rate:	\$10.00 per vehicle – 6 a.m. to 6 p.m.
Evening/Weekends/Holidays Flat Rate:	\$5.00 per vehicle – 6 p.m. to 6 a.m.
Hourly Rate	\$5.00 per hour or \$2.50 per ½ hour
Number of parking spots:	26 spots

Note: Vouchers **MUST** be pre-purchased through the SAO. Vouchers are to be date stamped and signed by Security. Once this has been completed, the visitor **MUST** display the voucher from their mirror. Any vouchers displayed blank are subject to tagging and towing at owners risk. Another option is to have your tag pre-stamped and pre-signed prior to releasing the vouchers to your visitors. Vouchers are valid only once with the correct date stamp on the voucher.

When ordering your vouchers through the SAO, please indicate quantity and if you would like your vouchers pre-stamped/signed.

SAO will be invoiced monthly from Crown for the amount ordered. In turn, we will invoice your organization for actual total amount requested even if you haven't used up all your tickets.

Lot C (Street Parking – North of Concorde Gate on Concorde Place – west side of the street)

Daily Flat Rate (Monday – Saturday)	No Parking between 7 a.m. to 9 a.m. and 4 p.m. to 6 p.m. 8 a.m. to 6 p.m. meter parking
Evening/Weekends/Holidays Rate:	\$FREE Parking – 6 p.m. to 8 a.m. & Sunday
Hourly Rate	\$5.00 per hour or \$2.50 per ½ hour
Number of parking spots:	3 spots

Lot D (Street Parking – North of Concorde Gate on Concorde Place – east side of the street)
 Daily Flat Rate (Monday – Saturday): Max. 3 hours per day 8 a.m. to 6 p.m.
 Evening/Weekends/Holidays Rate: **\$FREE Parking – 6 p.m. to 8 a.m. & Sunday**
 Hourly Rate: \$5.00 per hour or \$2.50 per ½ hour
 Number of parking spots: 3 spots

Lot E (Street Parking – South of Concorde Gate on Concorde Place – west side of the street)
 Daily Flat Rate (Monday – Saturday): Max. 3 hours per day – 8 a.m. to 6 p.m.
 Evening/Weekends/Holidays Rate: **\$FREE Parking – 6 p.m. to 8 a.m. & Sunday**
 Hourly Rate: \$5.00 per hour or \$2.50 per ½ hour
 Number of parking spots: 3 spots

Lot E (Street Parking – South of Concorde Gate on Concorde Place – east side of the street)
 Daily Flat Rate (Monday – Saturday): Max. 3 hours per day – 8 a.m. to 6 p.m.
 Evening/Weekends/Holidays Flat Rate: **\$FREE Parking – 6 p.m. to 8 a.m. & Sundays**
 Hourly Rate: \$4.50 per hour or \$2.25 per ½ hour
 Number of parking spots: 12 spots

Lot E (Street Parking – South of Concorde Gate on Concorde Place – west side of the street)
 Daily Flat Rate (Monday – Saturday): Max. 3 hours per day – 8 a.m. to 6 p.m.
 Evening/Weekends/Holidays Flat Rate: **\$FREE Parking – 6 p.m. to 8 a.m. & Sundays**
 Hourly Rate: \$4.50 per hour or \$2.25 per ½ hour
 Number of parking spots: 9 spots

Warning – All metered parking is enforced. If you have not purchased a parking ticket, you are subject to parking ticket(s) and/or possible towing. The SAO and Crown will not be held responsible for your actions. Please see security in building 1 or 3 should you experience any problems with the meters.

